

**BAFFIN BAY WATER SUPPLY CORPORATION  
AGENDA-BOARD OF DIRECTORS MEETING**

**FEBRUARY 13, 2025 @ 5:00 PM      VATTMANN HALL      204 PALM AVE., RIVIERA, TEXAS**

*The following items will be brought before the Board of Directors of Baffin Bay WSC for discussion and/or action. The Baffin Bay Water Supply Corporation reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below in accordance with Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to Sections 551.071, 551.072, 551.073, 551.074, and/or 551.076. No final action, decision, or vote will be taken on any matter in executive/closed session.*

- I. Call Meeting to Order
- II. Establish Quorum
  - A. Board Members Present
  - B. Board Members Absent
- III. Public Comment on Items on Agenda
- IV. Engineers Bob Thonhoff and David Young, WTC, Inc. Engineers
  - A. Discussion with Board Concerning USDA Proposed Loan Application and Proposed 2025 Water System Improvements Project
  - B. Designation of Authorized BBWSC Representative to Sign Loan Certifications and All Other Documents Related to the Loan and Water System Improvements Project
- V. Dan Almeida-Operator's Report
- VI. Plants and Distribution System Considerations
- VII. Report on New 2024 Chevrolet Silverado Truck, Discuss Purchase of Mats and Bedliner for New Truck and What to Do with Old 2005 Chevrolet Truck
- VIII. Manager's Report
- IX. Approve Minutes of January 9, 2025 Meeting
- X. Approve January 2024 Financial Statement/Invoice Considerations
- XI. Kleberg Bank Checking Account Debit Card
- XII. Renewal of First Community Bank CD—Matures on 2/14/25
- XIII. Approve New Accounts:
  - Acct 517 Danny and Lisa Sanchez, 650 S CR 1150
  - Acct 518 Bob and Lucy Rivera, 527 Private Rd.
- XIV. Requests for Leak Adjustment Credit
  - Acct 469 Tony Barrera, 775 S CR 1145
  - Acct 137 Mike/Linda Vickers, 1244 E CR 2302
- XV. BBWSC Insurance Renewal Approval for 4/10/25 to 4/10/26 through AIA Insurance Agency
- XVI. Finalization of Plans for Annual Membership Meeting
- XVII. Comments from Board of Directors
- XVIII. Set Next Regular Board Meeting Date—Thursday, March 13, 2025, 5 PM, Vattmann Hall
- XIX. Adjournment

Signed this 10th Day of February, 2025



Delora Unterbrink, Manager, Baffin Bay Water Supply Corp.

Posted Date Stamp Via Website: <https://baffinbaywsc.com>

*February 10, 2025; 3:48 PM*

*I, Delora Unterbrink, hereby certify that all board members were notified at least 5 days prior to this meeting and least 72 hours before the scheduled time of the meeting, a true and correct copy of the above NOTICE OF OPEN MEETING was posted at <https://baffinbaywsc.com> and at the Baffin Bay WSC office at 870 E FM 772, Riviera, Tx. and Baffin Bay Convenience Store at 548 S CR 1140, Riviera, Tx.*

**\*\*Baffin Bay Water Supply Corporation is an equal opportunity employer and provider.\*\***