

**BAFFIN BAY WATER SUPPLY CORPORATION  
NONSTANDARD SERVICE APPLICATION**

*Please Print or Type Clearly*

Applicant's Name/Company

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Address/City/State/ZIP

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Phone number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_      FAX (\_\_\_\_) \_\_\_\_\_

E-mail

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Please attach a legal description of the proposed Development as listed in the deed records as a filed plat or parcel of land where nonstandard water service is requested. Plat requirements include the name of subdivision, owner/developer's name, lot sizes and lot lines, lot numbers, right of way dimensions and dedicated utility easements, legal description, highway and county road numbers, total acreage, adjoining property owners, flood plain, and vicinity map. Instrument must show proof of ownership. Preliminary plats are acceptable for discussion purposes, but an approved Final Plat must be provided before execution of a Nonstandard Service Contract.

Check type of service application or Development:

- Residential Subdivision     Multi-family     Mobile Home Park     Trailer Park  
 School     Line Extension     Commercial/Industrial Park     Large Meter (>1")  
 Multi-use Facility     Other

Please list all water demand criteria for each meter or meter equivalent, or attach any engineering studies completed for the proposed service:

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Maximum number of proposed lots: \_\_\_\_\_ Range of standard lot sizes: \_\_\_\_\_

Total Acreage(s): \_\_\_\_\_

Please describe in detail the nature and scope of the project/development:

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Initial needs: \_\_\_\_\_

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Phased and final needs, including a map showing each phase, and the projected land uses that support the requested level of service for each phase:

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Please list any additional special service needs not listed above:

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Please provide the time line for initiation of this service, and for service to each additional or projected phase following initial service, including a schedule of events leading up to the anticipated date of service. Specify this for all additional or projected phases:

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Please describe how BBWSC may access the property during evaluation of application:

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**Please attach the following information, as applicable:**

- A proposed calendar of events, including design, plat approval, construction phasing and initial occupancy.
- If applying for a single tap that requires a line extension, road bore, or upsizing of facilities, maps or plans detailing the location of the requested service installation and/or extension and details of demand requirements.

**Required Fees**

Applicant is required to pay a Service Investigation Fee for Nonstandard Service of Five Thousand Dollars (\$5,000) to the Corporation in accordance with [Section G](#) of the Corporation’s Tariff for purposes of paying administrative, legal, and engineering fees. The Corporation will refund any balance that remains after it has completed its service investigation and has completed all legal and engineering services associated with processing a request. In the event the Service Investigation Fee is not sufficient to pay all expenses incurred by the Corporation, the Applicant agrees to pay all additional expenses that have been or will be incurred by the Corporation, and Corporation will have no obligation to complete processing of the Application until all remaining expenses have been paid.

**Corporation’s response to service request**

The Corporation will prepare a written response to Applicant’s service request within ninety (90) days from the date of submission of the Nonstandard Service Application and payment of the Service Investigation Fee or within forty-five (45) days from completion of the review conducted by Corporation’s engineer, whichever shall last occur. The Corporation’s response will state, among other items, the time frame within which the requested service can be provided and the costs for which the Applicant will be responsible which may include capital improvements, easements or land acquisition costs, and professional fees.

*Applicant has received and reviewed [Section F](#) of the Corporation’s Tariff and agrees to comply with all the requirements contained therein.*

*Under penalties of perjury, I declare that I have reviewed the information presented in this Application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.*

\_\_\_\_\_  
Print Applicant/Name of Company

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

<p>For Corporation Use Only</p> <p>_____ Date application received</p> <p>_____</p>
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